PLAYZONES

Project Information Form (PIF)

To be completed initially by FF Delivery (Single Site PlayZones)/Programmes Team (Portfolio)

To be completed initially by FF Technical Team

To be completed by either of above

Organisation Name	<Applicant name>
Site Address	<Site address>
Project Description	<Outline size of pitch, outline if new build or refurb, outline surface type and primary sports>.

Football Foundation 'PlayZone' Team

Technical Project Manager or/and Executive	<Insert name>	<Insert email>
Delivery Manager or/and Officer	<Insert name>	<Insert email>
PlayZones Officer	<Insert name>	<Insert email>

Smart Access Provider

Organisation Name	<Insert name>	<Insert email>

Framework Managing Consultants

Organisation Name	<Insert name>	<Insert email>

PlayZone Application Details

The main contact must be able to act as the legal representative for the organisation and is empowered to make all decisions and issue instructions as requested	
Main Contact	<Insert name>
Position	<Insert position>
Email	<Insert email>
Telephone number	<Insert number>

Secondary Contact	<Insert name>
Position	<Insert position>
Email	<Insert email>

Joint Applicants (if applicable)	<Insert name of Joint Applicant Organisation>
Local Planning Authority	<Insert name of LPA>
VAT Status	<Registered (insert VAT number)/Not Registered>
Security of Tenure	*1. <Freehold/ Leasehold (xx years remaining)> and confirm latest copies of Title Register and Title Plan from HM Land Registry have been sent to FF* <Yes/No> *2. Can you confirm as the primary applicant and the organisation with security of tenure that to the best of your knowledge that there are no restrictions, easements, charges, deeds or any other legal matters that would affect the construction and use of a PlayZone at the proposed site for a period of 10 years (21 years if the grant amount requested is likely to exceed £250k).* – <There are potential legal issues/There are no potential legal issues> *3. Can you confirm that the proposed PlayZone location is within the title boundary of the land owned by the primary applicant.* <Yes/No> *4. Lastly, can you confirm that there are access rights to and from the proposed location of the PlayZone to the nearest public footway/highway.* <Yes/No>

Title Plan

Instruction: *Right click to replace image below with relevant Title Plan*

Project Scope

Project Detail	<Repeat project description from top of page 1>
Project Brief	The project is to design and construct… <insert whether refurb or new build, the existing/proposed dimensions and surface of existing/new> LED Floodlit PlayZone for football and <insert additional sport(s)> in accordance with the following design and as per the Generic Employers Requirements and the Football Foundation Technical Design Guidance for PlayZones.

Instruction: *Insert correct standard framework design (pick one from below and delete rest or use the following SharePoint folder to insert correct design (contains same as below) \The FootballFoundation\PlayZones - Documents\Drawings with designs*

Additional Design/Project Information

RAL numbers: 3.0m high twin bar panel fencing (RAL 6005 - Dark Green) and 3.0m high twin bar panel fencing (RAL 9016 – White)	
Additional design details	• Constructed to meet BS EN 15330-1:2013 Surfaces for Sports. • Line markings, storage, waiting area, seating and waste bins should be developed alongside each PlayZone as set out in the design sheet. • For both site security and ball flight / retention purposes, all PlayZones should be fenced and gated in high quality, robust steel. • LED Floodlight System as per The FA Guide to Floodlights. • Smart Access Design considerations
Any known issues to highlight	<Eg. government pipeline located, potential coal mine etc>
Anticipated hours of usage	XXam- XXpm
Any additional works in scope	Car parking/ site access/ paths etc- Insert details

Smart Access

Smart Access requirements	• *<Insert details on how the system works>*
Smart Access lock installation technical drawing	

PlayZone Pitch Location

Preferred Location of Proposed Pitch
Red Line = Approx site boundary (as per Title Plan received)
Blue Line = Approx location of PlayZone

Instruction:
Right click on image to replace and update image to relevant site as per adjacent example

Comments on PlayZone location

<Here are some examples that might be relevant — delete/ edit / add to these as required>

The critical issues to consider in respect of the optimum PlayZone location are:

- **Convenient location** to the site entrance with street lighting to provide safe access
- **Convenient proximity to changing rooms** and welfare accommodation.
- **Convenient proximity to management and supervision.**
- **Avoidance of unacceptable impact to residential neighbours** (noise, visual and residential amenity) or the ability to introduce impact mitigation measures.
- **Avoidance of unacceptable impact to any local biodiversity and ecology** or the ability to introduce impact mitigation measures.

Further consideration needs to be given to the following:

- **Accessibility issues** – ramped access etc
- Maintenance/emergency vehicle access

For more information, please email:
playzones@footballfoundation.org.uk