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Description automatically generated

**AGP FRAMEWORK PROJECT INFORMATION DOCUMENT (PID)**

[Organisation/Site name]

**Areas of responsibility for completion of the Project Information Document (PID)**

To be completed by the Delivery Manager.

To be initially completed by the Delivery Manager then reviewed by the Technical Project Manager.

Note: All of the above sections are to be completed prior to the PID being sent to the Technical Project Manager.

To be completed by the Technical Project Manager.

**Organisation Name:**

**Site Address:**

**Project:**

**Grant Reference:**

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| **Football Foundation Technical Project Manager** |  |
| Email: |  |
| Mobile: |  |
| **Football Foundation Delivery Manager** |  |
| Email: |  |
| Mobile: |  |
| **Design Consultant** | |
| **CDM Principal Designer** |
| Email: |
| Mobile: |
| **Framework Managing Consultants** |
| **Project Manager / Quantity Surveyor / CDM Client** |
| Email: |
| Mobile: |

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| **Applicant Contacts Details** | |
| *The main contact must be able to act as the legal representative for the organisation and is empowered to make all decisions and issue instructions as requested* | |
| Main Contact |  |
| Position |  |
| E-mail |  |
| Telephone Number |  |
|  | |
| Secondary Contact |  |
| Position |  |
| E-mail |  |
| Telephone Number |  |

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| **Local Planning Authority** |  |
| **LFFP Priority** |  |

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| **VAT Status** | *Exempt/partial exemption/reclaim/full liability* |

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| **Security of Tenure** | |
| Freehold or Leasehold Title Holder? |  |
| Has Title Documentation been provided? |  |
| Has the Applicant agreed (in writing) to possible Charge / Restriction (to include whole site) |  |
| Any Other Legal Issues |  |

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| **Joining Agreement Information** | |
| Project Name |  |
| Authority / Company Name and Number (If applicable) |  |
| Authority / Company Registered Address |  |
| Name of Main Contact Nominated by the Additional Client |  |
| Name and Email Address of Director / Authorised Signatory (Please note the agreement is to be executed as a deed) |  |

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| **AGP Suite of Documents (provided by Delivery Manager)** | |
| Date Received |  |
| Have you read and understood the Guide to the Artificial Grass Pitch Framework? | **Yes/No** |
| Have you read and understood the Terms & Conditions? | **Yes/No** |
| Have you read and understood the Legal Information Pack provided? | **Yes/No** |
| Can you therefore confirm you agree to proceed on the basis that the Football Foundation would register either a Legal Charge and/or Restriction on the Title for the whole site, subject to a grant award? | **Yes/No** |
| For educational establishments, is Secretary of State / ESFA approval required to place a Charge/ Restriction on the registered title? | **Yes/No –** (incl. details of relevant organisation and likely timescales if ‘Yes’). |
| Name and position of person confirming this information. |  |

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| **Framework Fee Undertaking Agreement** | |
| Date Received |  |
| Has the Framework Fee Undertaking Agreement been signed by the Applicant? | **Yes/No** |

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| **Title Plan** | | |
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| **Existing Facilities** | |
| Artificial Grass Pitches | *Are there any existing Artificial Grass Pitches at the site? When was it installed? Who funded it? Are there any grant conditions?* |
| Team Changing Rooms | *Number, condition* |
| Officials Changing Rooms | *Number, condition* |
| Spectator WC’s | *Are there separate toilets available for spectators to use at the site (these are to be separate from those within the changing provision areas)?* |
| Accessible WC / Changing | *As above* |
| Car Park / Vehicular Access | *How many available spaces/condition* |
| Other internal sports facilities | (sports hall, gym, etc)? |
| Other external sports facilities | (tennis courts, MUGA, etc)? |
| Any other relevant facilities? |  |

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| **Natural Grass Provision** | |
| Existing Natural Grass Pitch Provision | *How many natural grass pitches are there at the site and what is your current pitch configuration?* |
| Is there Cricket / Athletics provision on the site that may be affected by a new 3G FTP? |  |
| RPA Visit / PitchPower Report | *(If ‘’No’ and there are grass pitches located within the site, then please contact your County FA to arrange for this to be undertaken)* |
| Grass Pitch Standard | *Basic/Good/Advanced/Elite?* |
| Pitch Maintenance | *Who maintains the pitches and what maintenance equipment do you have?* |

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| Other/General comments | *Anything else worth mentioning about the existing facilities?* |

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| **Project Scope** | |
| Project Detail | *Including AGP and any other works, such as Car parking, changing room improvements and natural grass pitch works etc.* |
| Project Brief |  |
| Proposed Usage |  |
| Pitch Testing Requirements |  |
| Anticipated Level of Competition |  |
| Daily Hours of Use Required |  |
| Proposed New/Improved Ancillary Facilities |  |
| Employers Requirements | *As per Employers Requirements / comment on any departures from the Employers Requirements.* |

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| **Preferred Location of Proposed Pitch** |
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| **General Comments on Proposed Pitch Location** | |
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| **Site / Survey Information** | |
| Standard Site Surveys: | *Complete / to be completed by Design Consultant.* |
| Site Characteristics and Constraints | *Including services and relevant natural and built features* |
| Historical Site information (Client to advise on any known information such as domestic / private services in the vicinity of the proposed pitch area) |  |
| Easements / Rights of Way |  |
| Spoil Retention (is this an option?) |  |

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| **Critical Dates / Anticipated Programme** *\*Dates are indicative and cannot be guaranteed.* | |
| **FF Application Dates** |  |
| FF Window | *Anticipated FF Window* |
| Application Submission | *Anticipated Application Submission* |
| Panel Date | *Anticipated Panel Date* |
| Board Date (if applicable) | *Anticipated Board Date* |
| Project Commencement | *Anticipated Commencement Date* |
| AGP End to End Process Programme | Please see attached indicative programme based on date the project was entered into the Framework. |

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| **Any Other Comments** |
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